

## **STETTLER HOSPICE SOCIETY (SHS) – AGM/MONTHLY BOARD MEETING MINUTES**

- The AGM/March meeting was held on March 16, 2023 at the Stettler United Church and called to order at 5:00 pm by Chair, Maureen Drummond.
- Annual Chairman's report was given by Maureen (Copy attached)

### **THOSE IN ATTENDANCE**

- Maureen Drummond, Clara Nibourg, Vicki Walstrom, Fiona Stenberg, Carol Dyck, Chad Dalsin, Sylvia Telford, Thelma Strome, Susan Haustein, Lorna Piche, Carolyn Skaley, Melanie Broadway, Linda Holton, Sue Hughes, Sheryl Osterud

### **CHANGES TO AGENDA**

- Add Trade Show and Whisky Tasting Tickets to agenda

### **APPROVAL OF MINUTES**

- **Vicki moved to accept the minutes of the February 9, 2023 meeting as presented. Thelma seconded the motion. Carried.**

### **CORRESPONDENCE**

- none

### **BUSINESS ARISING FROM MINUTES/OLD BUSINESS**

#### **a. Christmas Variety Show**

- Vicki reported that Felicity has concerns about whether we will be able to use the PAC for the Christmas Variety Show next December. Will get more information and discuss next month

### **REPORTS**

#### **a. Finance Report – Vicki Walstrom**

- The annual return is filed and annual report is attached
- There is an annual fee of \$337 for the post office box.
- **Carol moved that Financial Report be accepted as read. Lorna seconded. Carried**

#### **b. Education – Carol**

- Carol submitted the annual education report. (Attached)
- There was discussion about the Living Every Season training with the hope of setting up a support group for folks who are working through the end of life issues. Karen Duke – the palliative care nurse will be a good resource.

**c. Fundraising**

- Annual Fundraising report was prepared by Mairead and read by Vicki (attached)
- Chad reported that the Hike planning is well underway. We are looking for a source of music for the event on May 7.

**d. Social Media/Website – Chad Dalsin**

- Will need pics and profiles of new board members. A group photo of the board should be taken and put up on the site.

**e. Community Coordination**

- Nancy report was presented by Clara. The Volunteer Appreciation Lunch went well. She felt that she prepared too much food and next year we will simplify. Thanks to Erskine Auto Electric and Bauline Construction for donating for the lunch. Left overs were donated to the Catholic School Lunch program.

**f. Grants and Funding –Lorna Piche**

- We received the Vision Credit Union grant of \$3500. This is to be used for suction machine, ice machine and 4 chairs. Vicki will pick up the cheque. Maureen and Carol will do the shopping for these items.
- The Pocketed App that was suggested as a free grant advice site, is not free. Grant Advance is very expensive. Vicki will check with Tech Soup to see if there is a way to get a deal on one of these.

**g. Service Coordinator Report – Susan Haustein**

- Susan conducted an exit interview with last client's family, gave a tour of the suite, completed suite inventory, and fielded questions about hospice volunteers sitting with patient in palliative suite in the hospital. A clergy meeting will be held at the suite on April 5 if it is vacant. (report attached)

**NEW BUSINESS**

- Election of new board members. Vicki moved that Fiona Stenberg become a member of the board. Lorna seconded. Carried**  
**Vicki moved that Sheryl Osterud become a member of the board. Thelma seconded. Carried**
- Vicki moved that the Hospice Suite Policy be amended and updated. Sheryl seconded. Carried.**
- The Trade Fair is April 14-16. We should have a booth. Nancy is usually in charge of this. Will discuss at April meeting.
- Maureen and Mairead have tickets to a Whiskey tasting in Lacombe and cannot attend. Would someone like the tickets?

### **COMMENTS, ANNOUNCEMENTS & OTHER BUSINESS**

- **Next regular meeting is scheduled for 5:00 pm Tuesday, April 4, 2023** at the Stettler United Church

### **ADJOURNMENT**

- Meeting adjourned at 5:55 pm